

21st Annual Peddlers, Potions & Practitioners Holistic Marketplace

at the Buzz Ware Village Center
2119 The Highway, Arden, DE 19810
Saturday, September 5th
Rain or Shine
10:00 a.m. - 6:00 p.m.

As customary, we will raffle off a gift basket filled with products and services donated from our vendors. Please reply to this email letting us know if you wish to participate. Your reply will also serve as confirmation of receipt of your booth placement. Many of you have all ready sent in your donation to the basket. We are very appreciative of your generosity.

Required policy regarding arrival (set up) and departure (break down)

- We request that all vendors/exhibitors set up on Friday, September 4th, during the hours of 4:00 pm – 6:00 PM. If that is not possible, please know that set-up will be permitted on **Saturday morning from 7:00 AM – 8:30 AM only**. ALL TRANSPORT VEHICLES MUST BE REMOVED FROM THE GROUNDS BY 8:45AM. If you must set up on Saturday, please be patient as delays in traffic could be ½ hour plus. Please follow the traffic control routes provided.
- Parking for all vendors is across Harvey Road on the Arden Green. It is about a five minute walk from the parking area to the Buzz Ware Village Center. **More detailed parking instructions are available for vendors/exhibitors, see attachments.**
- No vehicles will be permitted into the fair ground for break down until after **6PM** on Saturday when all visitors have left the fair grounds. Break down must be completed no later than **7:30PM**. Vendors who are unable to break down on Saturday will be charged an additional \$50 fee and must make break down arrangements for Sunday morning prior to the day of the event. Although the building will be locked overnight, the Buzz Ware Village Center is not responsible for items left beyond **7:30PM** on Saturday evening.
- All vendors/exhibitors are expected to remain until the conclusion of the event. You will receive 2 name tags for you and one other guest for free entry.

There will be a complimentary hospitality area located in the kitchen area of Room 1 where tea, coffee, water, and refreshments will be available for vendors/exhibitors. Vendors/exhibitors who choose to bring in perishable food/beverages for themselves will have access to the refrigerator.

We are very happy you are participating in our 21st Annual Peddlers, Potions & Practitioners Holistic Marketplace Event. All monies received from vendors/exhibitors' fees and patrons' donations benefit the BWVC Building Renovation Fund. Your support of this annual Buzz Ware Village Center fundraiser is greatly appreciated!