

17th Annual Peddlers, Potions & Practitioners Holistic Marketplace

at the Buzz Ware Village Center
2119 The Highway, Arden, DE 19810
Saturday, September 2nd
10:00 a.m. - 6:00 p.m.

Greetings all, This year we will not raffle off a gift basket. Please feel free to offer a raffle of your own at your booth space. The Buzz Ware Committee will raffle of the opportunity to win rental space in room 3 for a special event, workshop, meeting etc...

Required policy regarding arrival (set up) and departure (break down)

- We request that all vendors/exhibitors set up on Friday, September 1st during the hours of **4:30 pm – 6:30 pm**. If that is not possible, please know that set-up will be permitted on **Saturday morning from 7:00 am – 8:30 am only**. ALL TRANSPORT VEHICLES MUST BE REMOVED FROM THE GROUNDS BY 9 AM. If you must set up on Saturday, please be patient as delays in traffic could be ½ hour plus. Traffic will flow from Harvey Road (at the traffic light) onto Orleans Road (Gild Hall sign), bear left onto The Highway and continue on to the Buzz Ware Village Center which is the building on the right past the Gild Hall.
- Parking for all vendors is across Harvey Road on the Arden Green. It is about a five minute walk from the parking area to the Buzz Ware Village Center. **More detailed parking instructions are available for vendors/exhibitors, see attachments.**
- No vehicles will be permitted into the fair ground for break down until after 6 pm on Saturday when all visitors have left the fair grounds. Break down must be completed no later than 7:30 pm. Vendors who are unable to break down on Saturday will be charged an additional \$50 fee and must make break down arrangements for Sunday morning prior to the day of the event. Although the building will be locked overnight, the Buzz Ware Village Center is not responsible for items left beyond 7:30 pm on Saturday evening.
- All vendors/exhibitors are expected to remain until the conclusion of the event. You will receive **2** name tags one for you and one for a guest for free entry.

There will be a complimentary hospitality area located in the kitchen area of Room 1. Tea, coffee, water, and treats will be available for vendors. If you wish to pack perishable food for lunch you will have access to the refrigerator for storage.

We are very pleased you are participating in our 17th Annual Peddlers, Potions & Practitioners Holistic Marketplace Event. All monies received from vendors/exhibitors' fees and patrons' donations benefit the BWVC Building Renovation Fund. Your support of the annual Buzz Ware Village Center fundraiser is greatly appreciated.